

WOLCOTT SCHOOL

200 N. Wolcott Street
Thornton, IL 60476

Phone: 708/877-5160
Fax: 708/877-2537

EMPLOYMENT APPLICATION Educational Support Personnel

Date _____

1. Name _____

(Last, First, Middle)
(Maiden)
2. Present address _____

(Street)
(City)
(St)
(Zip)
3. Permanent address _____

(Street)
(City)
(St)
(Zip)
4. Telephone No. _____

(Present)
(Permanent)
5. Soc. Sec. Number _____
6. Position applying for: Instructional Paraprofessional (Highly Qualified) _____ Clerical _____
 Non-Instructional Attendant _____ Custodian _____
7. If hired, can you provide proof of legal age? _____
8. When are you available for an interview? _____
9. Date you would be available for employment: _____
10. How did you learn of this position/opening? _____

11. **Educational Background:**
 High School: _____

(Name of Institution)
(City/State)
(From-To)
(Degree Mo/Yr)

 GED: _____ Passed (Date) _____
 College: _____

(Name of Institution)
(City/State)
(From-To)
(Degree Mo/Yr)

 Trade School or
 Other Educational/
 Special Training: _____

(Names of Institution)
(Type of Training)
(City/State)
(From-To)
(Degree or Certification Mo/Yr)

12. Can you perform the essential functions of this position with or without reasonable accommodation in a safe manner?
 No _____ Yes _____ (please explain)
13. Give full and accurate information regarding your past employment, listing most recent first:

Name/Location of Organization	Position Held	From - To	Immediate Supervisor/Telephone Number	Reason for Leaving

14. **REFERENCES** - List three references who have first-hand knowledge of your character, personality, and ability.

Name/Position	Relationship	Telephone
1.		
2.		
3.		

15. Please list and describe the specific skills you possess which are relevant to the position for which you are applying:

16. **GENERAL:** Attach additional information which you believe to be of value in our considering you for a position.

17. Have you ever been convicted for committing or attempting to commit any one or more of the offenses covered under the Criminal Background Check Requirements of Sec. 10-21.9 of the *Illinois School Code*, including child pornography, child sexual molestation, and possession, manufacturing or selling of drugs?*

Yes _____ No _____

*Please note that the applicant is not obligated to disclose sealed or expunged records of a conviction or arrest. 20 ILCS 2630/12.

PLEASE READ CAREFULLY: A person who knowingly makes a false statement, or who intentionally omits any employment history or employer required on this application which is material to qualifications for employment, shall be deemed to have made a false statement.

Wolcott School is an Equal Opportunity Employer and does not discriminate on the basis of race, religion, creed, color, gender, age, national origin, marital status, or physical or mental disability unrelated to ability to perform essential job functions.

I hereby certify that the above statements are true and complete to the best of my knowledge, and that if employed, false statements herein, or any willful omission of any pertinent employment information shall be considered sufficient cause for dismissal.

I hereby authorize **Wolcott School** to forward my name, sex, race, date of birth, and social security number to the Department of State Police for the purpose of conducting a criminal background investigation and agree to execute any forms required by said Department for such purpose. I hereby warrant that I have not been convicted of any of the offenses specified in Section 10-21.9 of the *Illinois School Code*.¹ I further warrant that I have not been convicted of any offense committed or attempted in any other state or against the laws of the United States which, if committed or attempted in this State would have been punishable as one or more of the offenses listed below.

I authorize my current employer and/or any previous employers, the references listed, and other persons to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you. A copy of this authorization and release is as valid as the original and should be recognized as such.

 Applicant's Signature

 Date

¹Listed offenses under the *Illinois School Code*, Section 10-21.9: Attempted First Degree Murder; First Degree Murder; a Class X Felony; Indecent Solicitation of A Child; Public Indecency; Prostitution; Soliciting for A Prostitute; Soliciting for A Juvenile Prostitute; Pandering; Keeping A Place of Prostitution; Patronizing A Prostitute; Pimping; Juvenile Pimping; Exploitation of A Child; Obscenity; Child Pornography; Harmful Material Distribution; Criminal Sexual Assault; Aggravated Criminal Assault; Violation of the Cannabis Control Act; and Violation of the Illinois Controlled Substances Act.